

# We Are Here for You.

We value collaboration with our families.

When You Have Concerns, Questions, or Need Support:



## 1st

Start with your teacher or school counselor  
Contact them via ParentSquare or (503) 256-6519

*If the issue is not resolved*

## 2nd

Contact Building Principal or Vice Principals (VP)  
Amber Cowgill or VP Mike Hermens or Cassandra Wicker: (503) 256-6519

*If the issue is not resolved*

## 3rd

Contact the District Office  
503-252-2900

### Who Should You Contact at the District Office?

For staff related questions, contact Andy Long  
Phone: (503) 261-8205  
andrew\_long@ddsd40.org

For communication, family engagement & community partner related questions, contact Aidé Juárez Valerio  
Phone: (503) 261-8229  
Aide\_JuarezValerio@ddsd40.org

For curriculum & instruction related questions, contact Brooke O'Neill  
Phone: (503) 261-8228  
brooke\_oneill@ddsd40.org

For special education, social-emotional, & homelessness-related questions, contact Florence Protopapas  
Phone: (503) 261-8209  
florence\_protopapas@ddsd40.org

For equity related questions, contact Taye Spears  
Phone: (503) 261-8223  
lashawanta\_spears@ddsd40.org

*If the issue is not resolved after contacting the District Office*

## 4th

Contact the Superintendent, Ken Richardson  
Phone: 503-261-8201

*If the issue is not resolved*

## 5th

Contact the DDSD School Board  
Board Secretary: 503-261-8201 or laurie\_brunelle@ddsd40.org

*If the following steps do not resolve your concerns, scan the QR code to be directed to the complaint procedures.*

